

Committee Agenda



**Epping Forest
District Council**

Licensing Sub-Committee Thursday, 13th October, 2005

Place: Civic Offices, High Street, Epping
Room: Committee Room 1
Time: 10.00 am
Democratic Services Officer G Woodhall (Direct Line 01992 - 56 4470)
Email: gwoodhall@eppingforestdc.gov.uk

Members:

Councillors Mrs J Davis, F Maclaine, Mrs M Sartin and Ms S Stavrou

PLEASE NOTE THE START TIME OF THE MEETING
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1. ELECTION OF CHAIRMAN

Under the terms of reference for the Licensing Committee each Sub-Committee is required to elect a Chairman on an ad hoc basis for the duration of the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

(Head of Research and Democratic Services) To declare interests in any item on this agenda.

4. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 5 - 10)

5. EXCLUSION OF PUBLIC AND PRESS

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the paragraph(s) of Part 1 of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Paragraph Number
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Nil	Nil	Nil
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To resolve that the press and public be excluded from the meeting during the consideration of the following items which are confidential under Section 100(A)(2) of the Local Government Act 1972:

<u>Agenda Item No</u>	<u>Subject</u>
Nil	Nil

Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

6. LICENSING ACT 2003 - APPLICATION FOR A PREMISES LICENCE - MARKET KEBABS, MARKET SQUARE, WALTHAM ABBEY

Decision Required:

To consider an application for a premises licence at Market Kebabs in Waltham Abbey.

(Head of Environmental Services) An application for a premises licence to provide late night refreshment only has been received in relation to the above premises, along with representations from interested parties (Appendix 1).

7. LICENSING ACT 2003 - APPLICATION TO VARY A PREMISES LICENCE - THE WINSTON CHURCHILL, THE BROADWAY, LOUGHTON

Decision Required:

To consider an application to vary a premises licence at the Winston Churchill in Loughton.

(Head of Environmental Services) An application to vary a premises licence for the above premises has been received, along with representations from interested parties and the responsible authority for Planning (Appendix 2).

8. LICENSING ACT 2003 - APPLICATION TO VARY A PREMISES LICENCE - YE OLD KINGS HEAD, HIGH ROAD, CHIGWELL

Decision Required:

To consider an application to vary a premises licence at Ye Old Kings Head in Chigwell.

(Head of Environmental Services) An application to vary a premises licence for the above premises has been received, along with representations from the responsible authorities for Planning and Environmental Control, as well as interested parties (Appendix 3).